

1                                   **Regular Board Meeting Minutes**  
2                                   **Cache Valley Transit District**  
3                                   **Wednesday, May 11, 2016**  
4                                   **5:45 pm**  
5                                   **Bridgerland Applied Technology College**  
6                                   **1301 North 600 West, Logan, Utah**  
7                                   **Room 840**

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9       *Present:* Alma Leonhardt, Joy Reyes, Holly Broome-Hyer, Norman Larsen, Patricia  
10       Cronin, Jeannie Simmonds, Sue Sorenson, Sallie Petersen, Ron Natali, Heidi Harper,  
11       Erik Ashcroft, Doug Thompson, and Craig Wright

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13       *Excused:* Roger Jones, Rodger Pond, Tom Hogan, Ron Hornsby, Glen Schmidt, and  
14       Shaun Bushman

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16       *Others:* Todd Beutler, Nathan Coats, and Ivy Thomson

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18       **Regular Meeting Agenda**

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20       1. *Call to order:* Chair Doug Thompson  
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22       2. *Acceptance of Minutes:* Jeannie Simmonds moved to approve the April minutes. The  
23       motion was seconded by Sue Sorenson. The vote was unanimous.  
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25       3. *Approval of Agenda:* Joy Reyes moved to approve the agenda. Alma Leonhardt  
26       seconded the motion. The vote was unanimous.  
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28       4. Next Board Meeting: June 22, 2016 at 5:45 pm.  
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30       5. Questions and Comments for Management and Board (3 minutes or less):  
31       None.  
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33       **Board Business**

- 34       6. 2016 CVTD Bus Rodeo Winner Jennie Hoyt: Jennie is from Smithfield and now  
35       lives in Nibley. She has been in the Bus Rodeo for 12 years, and loves working for  
36       CVTD. She loves her bosses, and that's why she's been here for 14 years. She  
37       explained what is tested in the Bus Rodeo and answered questions by the Board.  
38       Management will send the Board the dates of the September Rodeo tournament.  
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40       7. Board training—Governance: Susan Radwan is one of 25 trainers in the Carver  
41       Governance Program. She has trained CVTD Board members and staff over the past  
42       two days. The definition of governance means that a Board ensures that an

organization achieves what it should while avoiding unacceptable consequences. She explained that when Board members are at their day jobs, they are involved in managing projects and getting tasks done. Governing is a more sophisticated leadership style that requires a helicopter perspective. The Board creates policies so that management can be monitored according to compliance with policies. This creates an open and transparent process where a united Board does not undermine the CEO's accountability, and all Board members have the same amount of information. Both the Board and staff are empowered to do what they do best. The Board's three jobs are to provide ownership linkage between the community and CVTD, develop policies in accordance with ownership and Board values, and assure CEO performance in compliance with those policies. This way the Board governs with an emphasis on outward vision rather than internal preoccupation. By monitoring the organization, the Board will understand how staff thinks and have more information for how to judge the organization. The Board will be able to go out into the community and prove that CVTD is well-managed and be ambassadors for the organization. Todd and Nathan left at 7:00pm to leave for a conference.

- A. Craig and Ron discussed the next steps for the Board. The Board has the challenge to educate themselves to see if policy governance is worth doing. Ron and Craig want to focus on helping the Board understand the changes that would happen from full implementation of policy governance. Board members received Sections 3 and 4 on policy governance, and prepare to discuss them during the June meeting. If the Board feels like it is worth pursuing, they will talk about the budget requirements to develop proper policies. Questions were answered. Doug Thompson left at 7:20pm and gave Ron Natali Chair responsibilities.
- B. Board members will get a survey to help the Board determine what their values are and to help the Board understand the 10 governing principles in Sections 3 and 4. Responses will be needed by May 27<sup>th</sup>.
- C. If the Board decides to commit to policy governance, then on August 12-13 the Board will have a mini blitz to develop proper policies. Once those are put together, the Board will have a better feel for how policy governance works. After that, the Board could vote and develop governance further.

8. Board Chair report: None.

9. **General Manager Report**  
None.

10. **Other Business:**  
None.

11. **Adjourn:**  
Ron Natali adjourned the meeting.